



T.C. TİCARET BAKANLIĞI



EXPORT INFORMATION SHEET

Who Can Be An Exporter?



Every legal person, natural person or joint-venture that owns tax ID number and is a member of related Exporters Association can be an exporter.



What-To-Do Before Customs Procedures



To be a member of Exporters Association

You need to be a member of related Exporters Association regarding the product you want to export.



To take username and password for BILGE software

You need to apply to the nearest customs administration for a username and password for BILGE software which is used to fill and issue a customs declaration electronically.



To decide who will carry out customs procedures

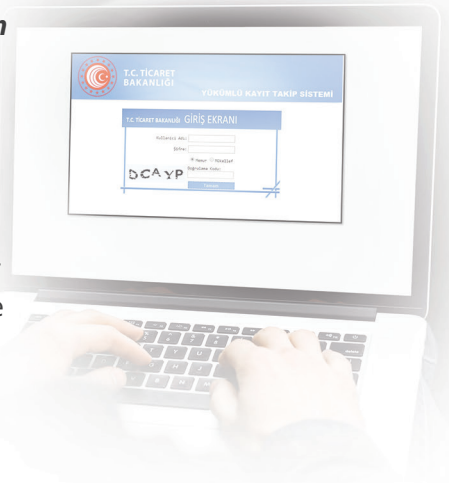
Everyone who wants to export can carry out customs procedures by themselves or by means of customs brokers.





To register with Declarant Registration and Tracking System

To be able to carry out customs procedures electronically you need to register your company and customs brokerage(if any) in Declarant Registration and Tracking System which is available through our Ministry's website by use of username and password for BILGE.



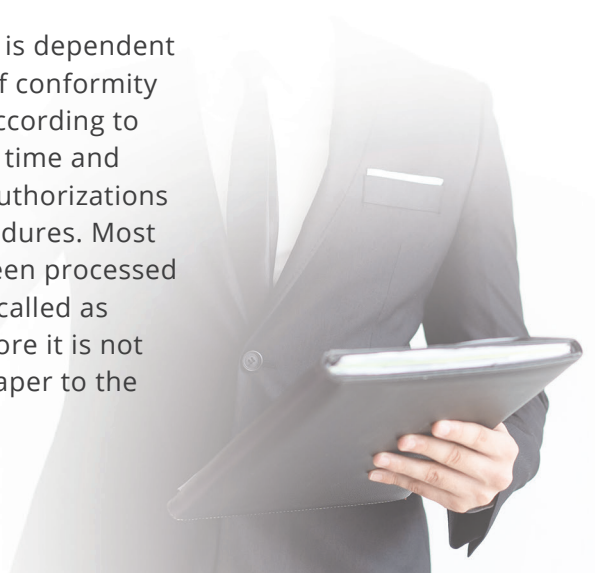
To identify tariff classification code of your product

Every item has a 12 digit tariff classification code according to Turkish Customs Tariff Schedule and you need to declare this code in the customs declaration.



To grant export license/permit or letter of conformity from competent authorities

If exportation of your product is dependent on a license/permit or letter of conformity from a competent authority according to the national law, you will save time and money if you grant all those authorizations before starting customs procedures. Most of these authorizations has been processed through an electronic system called as Single Window System, therefore it is not necessary to attach them in paper to the customs declaration.





Customs Procedures



Declaration

You need to declare the goods that you will export with a customs declaration to the customs administration. A software called BILGE is used to fill and to issue customs declaration. You can fill your customs declarations in data entry rooms at customs administrations or in your office through EDI, a web based software.



Documents required to be attached to the customs declaration

Attachment of invoice regarding exported goods to the customs declaration is mandatory. However, e-invoice obligants don't need to attach invoices to the declaration in paper. They can just declare 23 digit code for the invoice produced through Single Window System on the box 44 of the customs declaration. Please keep in mind that documents required to be attached to the customs declaration may vary depending on type of the goods and the destination country.



Approval of Exporters Association

Filled customs declaration is required to be approved by Exporters Association that you are a member of, before it will be processed by customs administration.

Inspection

Inspection is the control of customs declaration with attached documents and physical examination of the goods if necessary. At the moment you enroll the customs declaration which is approved by Exporters Association, method of inspection and customs officer who will carry out inspection is determined by the system automatically.

METHODS OF INSPECTION

RED LINE



Physical examination of the goods and document control of related customs declaration with attached documents.

YELLOW LINE



Document control of related custom declaration with attached documents. There is no physical examination of the goods.

BLUE LINE



Post control of the customs declaration with attached documents. There is no physical examination of the goods or document control at the time of export.

GREEN LINE



No physical/document control.

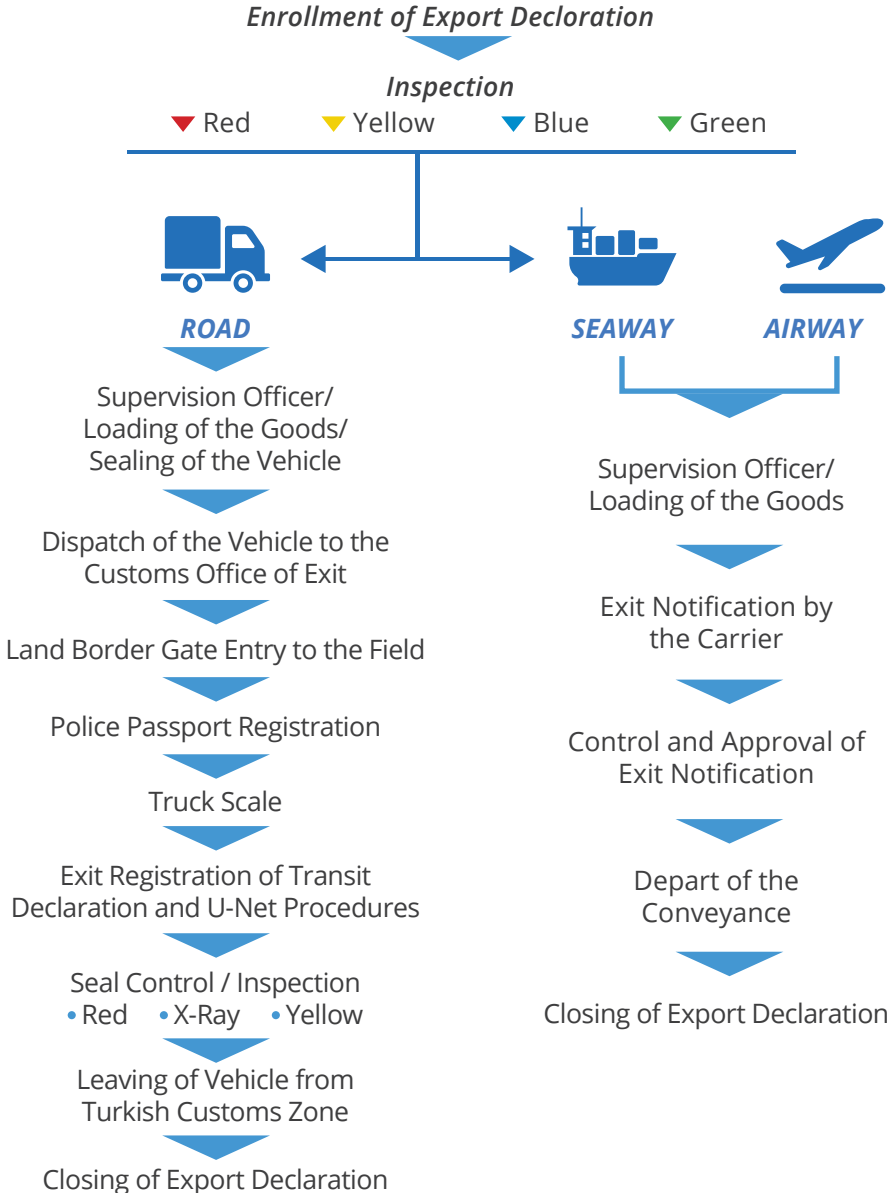




Exit procedures

After inspection is completed, the goods are loaded to the conveyance under supervision of customs. All exit procedures are fulfilled by the carrier.

EXIT PROCEDURES FOR EXPORTATION





Export Within Context Of Overseas Contracting Services

Applications for the goods which will be temporarily exported within the context of overseas contracting services is submitted to our Ministry's General Directorate of Free Zones, Overseas Investment and Services within the scope of Communiqué No:2013/1.

In this context, a customs declaration is issued to the customs administration for the goods which will be temporarily exported.

The goods which are exported temporarily for overseas contracting services have to be brought back in period determined by our Ministry. The duration of this period can't exceed 3 years. However, in certain circumstances this period can be extended by our Ministry.



Export On Consignment

Exporting goods to the foreign buyers, commissioners, branch offices or representative offices of your company for final sale is called export on consignment.

You need to issue your applications for export on consignment to the Exporters Association that you are a member of. Customs declarations approved by Exporters Association need to be issued to the customs administration within period of 30 days.

Final sale of the goods exported on consignment need to be completed within 1 year period starting from the date of export. This period can be extended for 2 years more by Exporters Association under force majeure. If the final sale couldn't be completed within 3 years period including extension, the goods need to be brought back in the context of customs legislation.

If the final sale has been completed within aforesaid period, you need to notify and deliver invoice and other related documents to related Exporters Association within 30 days starting from the date of final sale.



CONTACT

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